



CITY OF KAMLOOPS  
PARKS, RECREATION, AND CULTURAL SERVICES DEPARTMENT

**APPLICATION FOR SPECIAL OCCASION LICENCES  
(BEER GARDENS) FOR PRIVATE OR PUBLIC FUNCTIONS**

This form is to be completed and returned to:

**Committee to Approve Public Events (C.A.P.E.)  
Parks, Recreation, and Cultural Services Department  
910 McGill Road  
Kamloops BC V2C 6N6**

Applications will not be entertained from organizations who have not yet forwarded a previous year's financial statement or those who make application after the deadline of March 31st each year. For all applicants desiring beer gardens on City property, an application fee of \$150 must accompany the application. Applications will not be processed without the fee. Permit fees will only be returned to applicants whose requests are not approved. Applications must be completed by tournament organizers. Future correspondence will only be with tournament organizers.

1. Name: \_\_\_\_\_  
 Group or Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_
2. Beer Garden Operator (if different from tournament organizer) \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_
3. Description of Proposed Event: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Location of Proposed Event: \_\_\_\_\_  
 \_\_\_\_\_
5. Date(s) of Proposed Event: \_\_\_\_\_
6. Hours of Sale: \_\_\_\_\_
7. Type of Security and Control to be Provided: \_\_\_\_\_  
 \_\_\_\_\_
8. For what charitable or public purpose will the proceeds from the sale be used?  
 \_\_\_\_\_  
 \_\_\_\_\_

Signed by: \_\_\_\_\_  
Position: \_\_\_\_\_

## SPECIAL OCCASION TYPES

### Private Special Occasion

A private special occasion includes:

- Social, cultural, recreational, religious, sporting, or community events.
- Celebrations of family occasions such as:
  - weddings, birthdays, wedding anniversaries,
  - christenings, bar mitzvahs, or other religious occasions,
- Tastings to acquaint people with the product of a winery, brewery, or distillery.

### Public Special Occasion

A public special occasion is:

- A community or public celebration,
- A tasting, open to the public, intended to acquaint the public with the products of a licensed liquor manufacturer.

Anyone may attend a public special occasion - entry is open to anyone who wishes to participate or buy a ticket (either at the door or in advance of the event). The phrase "community or public celebration" is interpreted very widely and includes a broad range of events which contribute to the cultural/social life of the community.

The RCMP will take into consideration the location, nature, and duration of the proposed special occasion and the proposed quantity of liquor in relation to the number of adults attending the event, and may:

- Support the event;
- Refuse permission for an event to be held; or
- Require restrictions of terms or conditions such as the exclusion of minors or limited hours of liquor service be placed on the Special Occasion Licence (SOL).

Rejection Dates: \_\_\_\_\_

Comments: \_\_\_\_\_

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Copies forwarded to:      RCMP  
   Recreation Assistant  
   Parks, Recreation, and Cultural Services Department  
   Parks Operations Supervisor - Maintenance